

## **ROSTER APPLICATION**

The OFN Artist Roster provides contact information and artist descriptions for a carefully curated group of traditional artists and culture keepers in Oregon. Arts and cultural organizations, libraries, historical societies, schools, festivals, and more consult the Roster to hire traditional artists to perform, display, demonstrate or discuss their traditional arts. Artists accepted onto the roster are responsible for setting their own fee structures (OFN does note a default \$250/day plus expenses), and create their own programs in collaboration with hiring organizations. OFN is not a booking agent; we refer organizations to the Roster for direct contact with artists.

Name of individual (must be	e 18 or over) or group:		
If a group, names of group	nembers (all must be 18 or over):		
Group's contact person (if a	pplicable):		
Address (street address or	PO #):		
City:	State: OR Zip Code:	County:	
Email:			
	(evening)		
Website:			
Birthplace:	Birth date:		
Religion (if applicable to tra	ditional art):		
Ethnicity (if applicable to tra	aditional art):		

Include a **portrait photo** of the artist's face or of the entire group. This may be a headshot style picture but could also include an active shot of the artist working. See any Roster individual profile for an example. (<a href="https://ofn.uoregon.edu/artist\_roster/">https://ofn.uoregon.edu/artist\_roster/</a>)

# PLEASE COMPLETE THE FOLLOWING (feel free to use more space)

1.	Please provide a 250-word biography focused on your/your group's traditional skill/craft/art/knowledge? Please note and explain if your traditional art form is part of your religion, ethnicity, occupation, or culture. One "art form" per application.
2.	How and from whom did you/your group learn your traditional skill/craft/art/knowledge? (This is a critical part of the folk process.)
3.	How have you shared your/your group's traditional skill/craft/art/knowledge in your community and elsewhere? If so, please provide some examples of places and dates.
4.	Please explain any special key terms or specific tools related to your traditional skill/craft/art/knowledge.

5.	Please include any honors or awards you/your group have/has received.
6.	How available are you/your group for public events? How accessible is your art form to the public? Describe any prior experience you/your group have/has with public presentations, performances, demonstrations, talks.
Wo	ork Examples: (Five work examples are required)

The review panel needs to see or hear examples of your best work. Work examples – recordings, pictures, or videos – should show the applicant's mastery of the cultural tradition proposed for the roster. They should show excellence in your work.

**Do not send original artwork.** OFN prefers digital work examples (e.g., photos, audio/video recordings) submitted on USB drive, CD, DVD, or a list of links on an additional page. OFN will accept slides, tapes, or actual photos if necessary.

#### We welcome online materials! Here's how to do it:

- Email to let us know that they are coming and include a list of what you are sending, as per below.
- Send data (photos, audio) via <u>www.WeTransfer.com</u>. Do NOT use google docs, DropBox, or other transfer programs. Make sure to include a copy of the application and work sample list (below) on WeTransfer.

Applications submitted without work examples are considered incomplete and will delay processing of your application.

Note: each individual photo, audio file, video, news article, etc. equals 1 support item

#### What to include:

- Images
- Audio or visual clips we will review no more than 3 minutes of any example
  - Indicate start and stop times for audio or video submissions over 3 minutes. If no segments are indicated, examples will be played for 3 minutes from the beginning.

### Use the next page to list:

Format (photo: jpeg, hard copy; audio: CD, mp3, wav, web link; video: DVD, web link) A brief description of each work example

# Make sure each work example is numbered (1-5) and clearly labeled with your name.

Format: \_\_\_\_\_Start/Stop times for audio/video: \_\_\_\_\_



## **Fair Use Release Form**

Signing below allows the Oregon Folklife Network and its operational partners to use work examples you submit with this application in promotional and educational materials under the "fair use" clause of U.S. Copyright Law (title 17, U.S. Code).

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	If accepted, I give permission for my works examples to be used in any or educational materials produced by the Oregon Folklife Network or its de	
Name	ne Date	
materia	cepted and you <b>DO NOT</b> wish to have your work examples used in OFN's pre- erials (besides the Roster), <b>DO NOT</b> check the box above and <b>DO NOT sign</b> is not affect your application.	
OFN will not use any work samples unless you have signed this document.		
Use Restrictions (if any):		



## **ROSTER APPLICATION CHECKLIST**

Be certain you have included the following information/materials before submitting your application.

Application with all sections completed
Portrait photo of artist/group
Work samples – 5 high quality images or video/audio recordings
Signed and dated release form (optional)

Please return a copy of this completed form with support materials to:

Oregon Folklife Network 242 Knight Library 6204 University of Oregon Eugene, OR 97403 ofn@uoregon.edu 541-346-3820

Questions or concerns? Contact us!