



Visitor Experience Admissions Staff Position

Handshake Job #7870281

Expires 5/31/2023

Basic Information

Employment type: Part-Time

Location type: Onsite

Locations: 1680 East 15th Avenue, Eugene, Oregon 97403, United States

Duration: Summer/Permanent

Paid or unpaid: Paid

Estimated pay: \$13.50 per hour

Job Description

Job Details

The Museum of Natural and Cultural History is looking for students to join our Visitor Experience team! VE staff monitors the admissions desk and exhibit halls of the museum, and may on occasion be asked to operate the museum store as well. They also assist in support roles for special event staffing and exhibit hall cleaning. This position is heavily based on customer service and is dependent on the staff member facilitating a fun and safe learning environment for a diverse group of audiences. Students receive both on-site training in the position as well as offerings of additional professional development in education, anthropology, earth sciences, museum studies and more.

Qualifications

Acceptance of a federal Work-study award is required in order to be considered for this position. In addition, preference will be given to students who are available and voice an interest in continuing to work at the museum beyond summer break. A strong background or motivation for customer service is integral. Ability to communicate and make quick and accurate decisions in a busy environment. Prompt arrival and dependability in scheduling and communications is a must, along with a willingness to receiving on site coaching and feedback. Cash handling experience preferred but not required.

Scheduling and Pay

During the summer, shifts are between 7-8 hours with a 30-minute lunch break. During term time, shifts are 3 to 4 hours, with roughly 4-12 hours available weekly and the potential for more depending on availability and willingness to cover open shifts. We are open Wednesday through

Sunday; morning shifts are 9:45am-1:30pm, and evening shifts are 1:30-5:30pm with an additional 5:00-8:30pm shift available on Thursdays.

Salary beginning at UO tier 1 wage, UO work study position

Preferences

Graduation Date: Graduating June '24 - June '28

School Years: Freshman, Sophomore, Junior, Masters

Majors: No Major preference

GPA: No GPA preference

Work Authorization: US work authorization is required