



**SCHEDULE OF ACCESSION AND PROCESSING CHARGES
MUSEUM OF NATURAL AND CULTURAL HISTORY**

January 1, 2025

1. Accession and Storage: A one-time charge of \$700.00 per cubic foot of volume calculated on the material as it is packaged upon submission. Minimum charge is \$175.00.
2. Deaccession: A charge of \$100.00-\$200.00 per cubic foot for permanent transfer to an authorized recipient. Minimum charge per request is \$100.00.
3. Processing: Routine processing of material and records filing submitted as indicated in the current Museum guidelines will not be charged. More extensive recataloging, repackaging, rearranging for accession, and filing will be charged at the rate of \$35.00 per hour.
4. Temporary Curation: A charge of \$20.00 per cubic foot, per month. Minimum charge per submission is \$100.00.
5. Photographic Reproduction: Delivery of digital image file or 8"x10" photographic print from Museum negative, slide or digital image, per print is \$50.00.
6. Photographic Services: Original photography of artifacts or material, per photograph or color slide delivered, plus printing or slide processing is charged at the rate of \$75.00 per hour.
7. Published Use of Photographs: Published use of photographs of collection items (when used in commercial publications or for other commercial purposes), each plus one copy of publication is \$50.00.

8. Records Search: Searches of archaeological/paleontological records/literature for information pertaining to environmental impact reports or to past museum activities is charged at the rate of \$75.00 per hour.
9. Professional Consultation Professional consultation services related to environmental/cultural resource impact assessments, museum curation and conservation practices/requirements is charged at \$75 per hour.
10. Annual Maintenance Fee A charge of \$0-\$120 per cubic ft, annually for curation.