



Museum Outreach Educator - Summer 2024

Job Title: Museum Outreach Educator - Summer

Effective Date: June 5 – August 31, 2024

Supervisor: Education Manager

Salary Range: \$16.00 - \$19.00 per hour

Number of Openings: 2

Hours per Week: Part-time/ 10-40 hours per week (weekly hours vary - see schedule below)

Application Deadline: Review of applications will begin April 15 and be on-going until filled.

Note: This is a summer position, appropriate for students not registered for classes during summer term. It is open to graduate or undergraduate students and offers great experience for individuals interested in museum/informal education, teaching, and/or public outreach.

Summary: This position delivers interactive, hands-on educational programs to youth and family audiences at public libraries statewide. The program traveling this summer is titled **Journey Under the Sea** and is focused on Oregon's ocean ecosystems. The position requires independent statewide travel by car, including several multi-day trips with overnight stays throughout the summer. Vehicle is provided and travel costs, including per diem, are covered by the Museum.

Responsibilities:

- Present community programs for family audiences across the state.
- Travel by university vehicle to locations throughout Oregon.
- Maintain materials and props in between program presentations.
- Set up and take down outreach program materials in each program location.
- Communicate with outreach location contacts to confirm travel or program details as needed.
- Communicate verbally and in writing with museum staff regarding outreach programs, including program effectiveness, audience needs, and logistics.
- Use judgment, presentation, communication, and classroom management skills to ensure the best possible learning environment for participants.

Hours and Work Schedule:

- **June 5-22:** 5-10 hours per week for training purposes
- **June 25-August 17:** 30-40 hours per week based on program schedule (only 10-12 hours during week of July 4th)
- **August 19-31:** 8-12 hours per week
- Includes up to 5 extended trips (each with 1-4 overnight stays)
- Includes 4-6 Saturdays from June-August

Preferred Qualifications and Experience:

- Excellent communication and organizational skills
- Experience working with youth
- Experience in science or STEM education and/or free choice learning/teaching environment
- Background or content knowledge in related subjects – environmental science, biology, etc.
- Approachable and friendly demeanor, open and respectful to people from all backgrounds
- Flexible and comfortable working in varying locations and environments
- Ability to work independently
- Ability to travel for 3-5 days at a time, including overnight stays
- Ability to lift at least 40 pounds
- Valid driver's license and ability to pass a background check

How to Apply: Review of applications will begin on April 15th and be on-going until positions are filled. Submit résumé and cover letter through [Handshake](#), Job #8816921.

Contact Mia Jackson, Education Manager, at miaj@uoregon.edu with any questions.