Museum Outreach Educator - Summer 2024

Job Title: Museum Outreach Educator - Summer
Effective Date: June 5 – August 31, 2024
Supervisor: Education Manager
Salary Range: $16.00 - $19.00 per hour
Number of Openings: 2
Hours per Week: Part-time/ 10-40 hours per week (weekly hours vary - see schedule below)
Application Deadline: Review of applications will begin April 15 and be on-going until filled.

Note: This is a summer position, appropriate for students not registered for classes during summer term. It is open to graduate or undergraduate students and offers great experience for individuals interested in museum/informal education, teaching, and/or public outreach.

Summary: This position delivers interactive, hands-on educational programs to youth and family audiences at public libraries statewide. The program traveling this summer is titled Journey Under the Sea and is focused on Oregon’s ocean ecosystems. The position requires independent statewide travel by car, including several multi-day trips with overnight stays throughout the summer. Vehicle is provided and travel costs, including per diem, are covered by the Museum.

Responsibilities:
- Present community programs for family audiences across the state.
- Travel by university vehicle to locations throughout Oregon.
- Maintain materials and props in between program presentations.
- Set up and take down outreach program materials in each program location.
- Communicate with outreach location contacts to confirm travel or program details as needed.
- Communicate verbally and in writing with museum staff regarding outreach programs, including program effectiveness, audience needs, and logistics.
- Use judgment, presentation, communication, and classroom management skills to ensure the best possible learning environment for participants.

Hours and Work Schedule:
- June 5-22: 5-10 hours per week for training purposes
- June 25-August 17: 30-40 hours per week based on program schedule (only 10-12 hours during week of July 4th)
- August 19-31: 8-12 hours per week
- Includes up to 5 extended trips (each with 1-4 overnight stays)
- Includes 4-6 Saturdays from June-August

Preferred Qualifications and Experience:
- Excellent communication and organizational skills
- Experience working with youth
- Experience in science or STEM education and/or free choice learning/teaching environment
- Background or content knowledge in related subjects – environmental science, biology, etc.
- Approachable and friendly demeanor, open and respectful to people from all backgrounds
- Flexible and comfortable working in varying locations and environments
- Ability to work independently
- Ability to travel for 3-5 days at a time, including overnight stays
- Ability to lift at least 40 pounds
- Valid driver’s license and ability to pass a background check

How to Apply: Review of applications will begin on April 15th and be on-going until positions are filled. Submit résumé and cover letter through Handshake, Job #8816921. Contact Mia Jackson, Education Manager, at miaj@uoregon.edu with any questions.